|  |  |
| --- | --- |
| **Student Name**  Module Scenario and Assignment  You are a newly appointed Region Commander or NCSA Director. You will develop your staff to ensure that once your term is up, the next team is ready to take over with minimal disruption?  You are to use your course student guide, notes from the course, and one relevant document:  [Master the One-on-One Meeting](https://hbswk.hbs.edu/item/master-the-one-on-one-meeting)  Explain the steps you will follow to find and develop the right members for critical leadership roles.   * What are the key roles you will need to plan to fill? * How you will find the right members?   + Describe the application and interview process you would use.   + Describe the challenges you may encounter.   + Include how you will develop the right members. * How will you identify staff strengths and utilize those strengths? * How will you prepare members to assume senior leadership roles and to maintain continuity? * Explain how you will progressively provide potential leaders with more responsibilities over time. * How will you encourage the use of documentation with potential leaders? * How will you prepare prospective leaders to transition to leadership roles? * Explain how training for potential and new leaders will be structured in your region, activity, or area.   Submit your response as a document or PDF to the assignment link below. Your deliverable can use any appropriate CAP template or be an academic paper using the citation style of your choice. | |
| 1. CAP template or similarly appropriate formatting | \_\_ / 10 pts |
| Notes: | |
| 1. Appropriate grammar, spelling, and readability? | \_\_ / 10 pts |
| Notes: | |
| 1. Does the response meet all of the criteria from the initial prompt? | |
| 1. What are the key roles you will need to plan to fill? | \_\_ / 10 pts |
| Notes: | |
| 1. How you will find the right members?    * Describe the application and interview process you would use.    * Describe the challenges you may encounter.    * Include how you will develop the right members. | \_\_ / 10 pts |
| Notes: | |
| 1. How will you identify staff strengths and utilize those strengths? | \_\_ / 10 pts |
| Notes: | |
| 1. How will you prepare members to assume senior leadership roles and to maintain continuity? | \_\_ / 10 pts |
| Notes: | |
| 1. Explain how you will progressively provide potential leaders with more responsibilities over time. | \_\_ / 10 pts |
| Notes: | |
| 1. How will you encourage the use of documentation with potential leaders? | \_\_ / 10 pts |
| Notes: | |
| 1. How will you prepare prospective leaders to transition to leadership roles? | \_\_ / 10 pts |
| Notes: | |
| 1. Explain how training for potential and new leaders will be structured in your region, activity, or area. | \_\_ / 10 pts |
| Notes: | |
| Total: | \_\_\_ / 100 pts |